

Plymouth Borough
Work Session and Regular Meeting
June 13, 2017

The Plymouth Borough work session began at 6:00 P.M. and the regular meeting was immediately called to order by Mr. Gary Kochinski, President of Council.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

Mr. Cunningham	Mr. Thomas	Mr. Coughlin
Mr. Dixon	Mr. Peters	Mr. Kochinski

Mr. Ktytor was excused.

CITIZEN'S REQUESTS AND COMMENTS REGARDING AGENDA ITEMS

There were no citizen's requests or comments regarding agenda items.

Meeting Agenda

1. MOTION: WHEREAS, BIDS WERE RECEIVED TODAY AND OPENED AS PER THE LEGAL ADVERTISEMENT AT THIS MEETING FOR THE 2017 DEMOLITION AND SITE CLEARANCE PROJECT OF 111-113 EAST MAIN STREET; WHEREAS AFTER OPENING THE BID DOCUMENTS AND A REVIEW BY THE PROJECTS PRINCIPAL, THE LOWEST RESPONSIBLE BIDDER IS BRDARIC EXCAVATING, WITH A TOTAL BID FOR THE PROJECT OF FIFTY-FOUR THOUSAND DOLLARS (\$54,000.00). THEREFORE, I MOVE TO AWARD THE CONTRACT FOR THE 2017 DEMOLITION AND SITE CLEARANCE PROJECT OF 111-113 EAST MAIN STREET TO BRDARIC EXCAVATING FOR THE BID AMOUNT OF FIFTY-FOUR THOUSAND DOLLARS (\$54,000.00), WHO IS THE LOWEST RESPONSIBLE BIDDER. THIS AWARD IS CONTINGENT UPON THE ABOVE-NAMED CONTRACTOR COMPLYING WITH ALL REQUIREMENTS PLACED UPON THE SUCCESSFUL BIDDER INCLUDING BUT NOT LIMITED TO ITEMS 15 AND

16 OF THE INSTRUCTION TO BIDDERS WITHIN THE TIME PERIOD SET FORTH IN THE BID DOCUMENTS. THE BOROUGH SECRETARY IS DIRECTED TO PROVIDE WRITTEN NOTICE OF THIS AWARD TO THE CONTRACTOR SPECIFIED HEREIN ABOVE.

Mr. Dixon made the motion.

Mr. Coughlin made the second on the motion.

The motion was unanimously accepted.

2. ORDINANCE NO. 3 OF 2017: AN ORDINANCE OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, PENNSYLVANIA APPROVING AN AMENDMENT TO THE ARTICLES OF INCORPORATION OF THE WYOMING VALLEY SANITARY AUTHORITY TO FURTHER PROVIDE FOR STORMWATER SYSTEM PLANNING, MANAGEMENT AND IMPLEMENTATION AND TO EXTEND THE TERM OF EXISTANCE OF THE AUTHORITY AND BY AUTHORIZING SAID AUTHORITY AND PROPER OFFICERS THEREOF TO EXECUTE, VERIFY AND FILE THE APPROPRIATE ARTICLES OF AMENDMENT, AND REPEALING ALL ORDINANCES OR PARTS THEREOF INCOSISTANT HEREWITH.

Mr. Dixon made the motion.

Mr. Peters made the second on the motion.

Mr. Kochinski explained that this was discussed at the last meeting and said that Wyoming Valley Sanitary Authority will be assisting the Borough and other local municipalities with the MS4 requirements.

The motion was unanimously accepted.

3. ORDINANCE NO. 4 OF 2017: AN ORDINANCE OF THE BOROUGH OF PLYMOUTH, LUZERNE COUNTY, PENNSYLVANIA, APPROVING AN INTERGOVERNMENTAL COOPERATION AGREEMENT FOR THE CREATION OF THE WYOMING VALLEY REGIONAL STORMWATER MANAGEMENT PROGRAM.

Mr. Dixon made the motion.

Mr. Thomas made the second on the motion.

The motion was unanimously accepted.

4. MOTION: I HEREBY MOVE TO APPROVE AN AGREEMENT WITH PENNDOT TO AUTHORIZE THE BOROUGH TO HAVE ACCESS TO PENNDOTS'S ENGINEERING AND CONSTRUCTION MANAGEMENT SYSTEM. I FURTHER AUTHORIZE GARY KOCHINSKI, PRESIDENT OF COUNCIL TO SIGN THE AGREEMENT ON BEHALF OF THE BOROUGH AND HOLLY SPECE, BOROUGH SECRETARY & TREASURER TO ATTEST TO HIS SIGNATURE.

Mr. Cunningham made the motion.

Mr. Thomas made the second on the motion.

Mr. Kochinski said that PennDot has an online application process for permits that the Borough has to file any time work is performed on state routes.

The motion was unanimously accepted.

5. MOTION: TO APPOINT FRANK COUGHLIN, MARK KTYTOR, HOLLY SPECE, AND JOE SCOTT TO THE PENSION REVIEW COMMITTEE.

Mr. Thomas made the motion.

Mr. Peters made the second on the motion.

Mr. Kochinski said Mr. Scott came to give a presentation several months ago on the how the Borough would save a substantial amount of money in possibly switching the pension plan over to different provider. He said this is the commission that will oversee it.

The motion was unanimously accepted.

6. MOTION: TO APPROVE APRIL 11, 2017 AND MAY 9, 2017 REGULAR MEETING MINUTES.

Mr. Dixon made the motion.

Mr. Thomas made the second on the motion.

The motion was unanimously accepted.

7. MOTION: TO ACCEPT THE FIRE, POLICE AND TREASURER'S REPORT.

Mr. Cunningham made the motion.

Mr. Peters made the second on the motion.

The motion was unanimously accepted.

8. MOTION: TO PAY JUNE BILLS:

GENERAL FUND: 17-285 – 17-347

LIQUID FUEL FUND: 17-058 – 17-067

RECREATION FUND: 17-019 – 17-026

Mr. Cunningham made the motion.

Mr. Coughlin made the second on the motion.

The motion was unanimously accepted except for Mr. Thomas who voted yes on all the bills except his supplemental insurances for which he has a personal interest because of contractual agreements. Mr. Thomas provided a conflict of interest abstention memorandum.

9. MOTION: TO MOVE INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS PERTAINING TO CODE ENFORCEMENT AND FIRE DEPARTMENT.

Mr. Cunningham made the motion.

Mr. Peters made the second on the motion.

Council entered into Executive Session at 6:26 P.M. and the Council Meeting resumed at 7:06 P.M...

10. MOTION: I HEREBY MOVE TO TERMINATE EFFECTIVE IMMEDIATLY CARLO TELESCO AS THE BOROUGH CODE ENFORCEMENT OFFICER.

Mr. Cunningham made the motion.

Mr. Peters made the second on the motion.

The motion was unanimously accepted.

11. MOTION: I HEREBY MOVE TO SUSPEND FIRE TRUCK DRIVER, ROBERT MEYERS FOR A PERIOD OF THREE (3) WORKING DAYS, WITHOUT PAY, EFFECTIVE JUNE 14, 2017.

Mr. Dixon made the motion.

Mr. Coughlin made the second on the motion.

The motion was unanimously accepted except for Mr. Cunningham who abstained because he is a member of the Fire Company.

CITIZENS REQUESTS AND COMMENTS REGARDING GENERAL ITEMS

Mr. Mathew Hornick of 52 Turner Street stated that the Luzerne County Council meetings were held the same night as the Plymouth Borough Council Meetings. Mr. Hornick asked why there wasn't anyone there having discussions on what may impact their community and if they do who it was. Mr. Kochinski said the Code Enforcement Officer was attending the Blighted Property meetings. He said Council does not have a representative attending the Luzerne County Council Meetings because it is the same night as the Council meeting.

Mr. Hornick asked if the Plymouth Borough Council meeting could be moved to another night. Mr. Thomas said he is not in favor of that. Mr. Kochinski said we are notified of information or changes through email. Mr. Hornick said he believes that there should be some kind of representation. Mr. Kochinski asked if Mr. Hornick would like to attend the meetings and provide any relevant information back to Council. Mr. Hornick said his question is to have someone there so things could be addressed the same week.

Mr. Thomas asked Mr. Hornick if he would like to attend and be the representative. Mr. Hornick said that is not what he is asking. Mr. Thomas said they are not changing the Council Meeting. Mr. Dixon said they work closely with the County and said they talk to different people from the County and if anything comes up they are notified.

Mr. Kochinski asked Mr. Hornick if he ever attended a County Council Meeting. Mr. Hornick said that he did. Mr. Kochinski asked how many councilmen from the many municipalities within the county actually attended. He added that it is a small cluster. Mr. Hornick agreed. Mr. Hornick said he was just asking if there was any representation. Mr. Thomas asked him why he brought it up all of a sudden. Mr. Thomas said Mr. Hornick had no interest in the last 4-5 years and all of a sudden, he is bringing it up. Everyone started raising their voices at the same time.

Mr. Kochinski said he remembered four years ago when Mr. Hornick was asking for a treasurer's report and said Council wasn't applying for grants or doing this or doing that. Mr. Kochinski said Council started doing treasurer's reports and said he is not aware of Mr. Hornick ever requesting a treasurer's report. Mr. Kochinski asked Mr. Hornick how many treasurer's reports did he request. Mr. Hornick said he did not request any. Mr. Kochinski asked him about grants. Mr. Hornick said he was satisfied with what he heard regarding grants.

Mr. Kochinski said he is asking Mr. Hornick since he is concerned about County Council Meetings if he would be interested in attending them and bring back information to Council. Mr. Hornick said he was asking. Mr. Thomas said yes or no and asked him if he is interested in attending the meetings. Mr. Kochinski said Council receives emails from the county and if anything comes up they are notified.

Mr. Art Simms, Plymouth Borough Fire Company No. 2, said they have a tentative date of September 9, 2017 to host the annual 5k. He said they will be looking for sponsors by the end of the month. He said they added some new things this year. Mr. Simms said if a business sponsors someone they will get one free runner to try to generate extra people. He said they are also looking into doing teams of 5. Mr. Coughlin asked how many cones they will need. Mr. Simms said about thirty or so.

Mrs. Mary Jarret of Center Avenue, said Community Day will be held on Saturday and they will need sawhorses and garbage cans. She said she would like everyone to come. She said the art show will be in the school and a magician will be there at 10:00 A.M... She said Star Wars people will be coming. Mrs. Jarret said it will start at 10:00 A.M... Mr. Thomas asked when she would like that area blocked off. Mrs. Jarret said they will be down there at 8:00 A.M... Mr. Dixon said he will be down there because the area going into Downing St. will need to be blocked off as well. Mr. Dixon said to let Council know if there is anything else that she will need. Mr. Kochinski said they will bring down the cones and trash cans and thanked Mrs. Jarret.

Mrs. Barbara Harvey requested a follow up regarding the police department and failure to take a report for her son's phone. Mr. Kochinski said as far as he was aware of, the phone was returned. She said that it was not the point and said at the time her husband asked for the report to be filed they did not have the phone and it was considered stolen and that's when the officer refused to take the report. She said they did get the phone back but he still refused to take the report. Mr. Kochinski said because the phone was returned. Mrs. Harvey said he did not know that it was returned at the time. She said her husband went to the school and then to the police department. She said the phone was not found for two hours after that. Mr. Kochinski said unfortunately the Chief is not here to answer that. She said she will be back next month.

Mrs. Jarret said there was a discussion on Facebook regarding a Megan's List letter being circulated on Main Street. Mr. Kochinski said they come directly from the Plymouth Borough Police Department. She said none of the schools were notified and asked Mr. Thomas if that was part of the procedures. Mr. Thomas said yes. Mr. Kochinski said Mayor Petrosky will look into that tomorrow. Mr. Kochinski said he not aware of that but he does know they do circulate and they get notices through the mail of who is moving in the area. Mrs. Jarret said she remembers Chief Collins going door to door to pass them out. Officer Thomas said he believes the State Police requires them to notify a block in each direction. Mrs. Jarret said in the law it states to notify any schools within the municipality. Mr. Kochinski said they will look into and if it is true they will address it.

Mr. Dixon said the Street Sweeper will be in town in August for the Kielbasa Festival. He said it will be posted on the website and they also post papers on the telephone poles. He said they are trying to clean up the town. He said people are saying that their cars or houses are not being posted. Mr. Dixon said they cannot go door to door. He said people are not reading and it is not the police department's pleasure to ticket people. Mr. Dixon said they are trying to clean the town and they need the cars to be moved. He said if someone runs out to move their car, they will give them the chance to move it but please come and do it. He said they can't hold the sweeper up and they cannot keep bobbing in and out of cars. Mr. Dixon said he wants to remind people that the citizens need to take ownership of the town. He said they are there to serve them and take care of the budget. He said people have to step up. Mr. Dixon said he is speaking to the wrong people who actually come to the meetings but he just wanted this information in the minutes.

Mrs. Jarret asked if that was why Shawnee Avenue was not cleaned today. Mr. Dixon said the hydraulic hose broke so he asked Officer Thomas not to issue tickets. Mr. Dixon said they cleaned as much as they could and that was as far as they ticketed. Officer Thomas said there were about thirty-four cars in the last two days that were not moved. Mr. Dixon said no one will move their cars down on Main Street near Sunoco on either side of the street.

12. MOTION: TO ADJOURN.

Mr. Cunningham made the motion.

Mr. Peters made the second on the motion.

Meeting adjourned at 7:23 P.M..

Respectfully Submitted,

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Holly A. Spece

Borough Secretary & Treasurer

Plymouth Borough